

PROVIDENCE RENEWAL CENTRE FACILITY RATES 2012

Meeting Rooms Rentals*:

\$12.00/person/day (minimum of \$150.00/day medium size room, \$200.00 for Room 161 and \$250.00 for auditorium)

\$ 6.00/person/half-day or evening (minimum of \$75.00, \$100.00 & \$125.00)

Breakout rooms: \$75/day (regular meeting room size); \$25/day (parlor)

Group parlor rentals: \$20/hour

Above rates include:

- Parking, coffee, tea and juice
- Flip charts & paper, screen, overhead projector
- TV/VCR, DVD and CD player
- LCD Projector: \$150.00/day & \$50/subsequent days

Meal rates:

Per person served in **Main Dining Room**

Breakfast \$8.00

Lunch \$13.00

Supper \$13.00

2nd Floor Dining Room: Regular meal rate plus serving fee of \$45.00/per meal when renting another seminar room; otherwise, the regular meal rate plus \$6.00/person – minimum of \$75.00

Snacks:

Cookies/squares	\$5.50/dozen	Fruit tray	\$3.00/portion
Cinnamon rolls	\$8.00/dozen	Vegetable tray	\$3.00/portion
Muffins	\$7.00/dozen	Cheese & Cracker tray	\$3.00/portion
Sandwiches	\$24.00/dozen		

Accommodations:

21 bedrooms with 1 double bed, 1 single bed and en-suite bath:

- \$60/night for single occupancy; \$70/night for double occupancy

30 bedrooms with single bed, shared bathroom with showers

- \$35/night

Prices as of January 1st/2012 and are subject to change

Deposit Policy:

Meeting Room - \$200 reserved

Accommodation:\$10/bedroom

Cancellation Policy: **A)** 75% of the deposit shall be refunded for cancellations up to 60 calendar days prior to the commencement of the event. **B)** 50% of the deposit shall be refunded for cancellations between 59 and 30 calendar days prior to the event. **C)** Cancellations within 29 days or less will not be eligible for any refund. Bedrooms that are not utilized will forfeit a \$10.00 deposit for each room. **D)** In the event of cancellation 3 business days or less before the event, the client will also incur all food costs.